

Disgrifiad Swydd

Teitl y Swydd	Uwch Swyddog Iechyd yr Amgylchedd
Gwasanaeth	Polisi, Perfformiad a Diogelu'r Cyhoedd
Graddfa	12
Pwynt/iau Cyflog	35 - 37
Cyflog	£44,711 - £46,731
Pwrpas y Swydd	<p>Bod yn gyfrifol ac yn atebol am orfodi, rheoli, datblygu a chynnal safonau Iechyd yr Amgylchedd a Diogelu'r Cyhoedd ledled Ceredigion, gan weithredu fel swyddog awdurdodedig y Cyngor.</p> <p>Ymgymryd ag ystod lawn o ddyletswyddau proffesiynol ac arbenigol Swyddog Iechyd yr Amgylchedd a sicrhau bod dyletswyddau, polisiâu, gweithdrefnau ac arferion y Cyngor yn cael eu cyflawni'n effeithlon ac yn effeithiol.</p> <p>Bod yn gyfrifol am ddarparu'r gwasanaethau Bwyd, Iechyd a Diogelwch, Iechyd Anifeiliaid a Chlefydau Trosglwyddadwy yn weithredol a rheolaeth ddyddiol y staff sy'n ymwneud â'r gwasanaethau hynny.</p>
Lleoliad	Canolfan Rheidol, Aberystwyth
Oriau Gwaith	37 awr yr wythnos
Math o Gytundeb	Llawn-amser
Hyd y Cytundeb	Parhaol
Teitl swydd y Rheolwr Llinell	Rheolwr Iechyd yr Amgylchedd
Cyfrifoldebau Goruchwylio / Rheoli	Swyddogion sy'n ymwneud â darparu gwasanaeth Iechyd yr Amgylchedd.
Atebolrwydd	Mae'n ofynnol yn barhaus i ddeiliad y swydd weithio ar ei liwt ei hun er y gellir cael cefnogaeth ac arweiniad bob amser gan y rheolwr llinell a Swyddogion Iechyd yr Amgylchedd eraill yn ogystal ag o ddeddfwriaeth, canllawiau lleol a chenedlaethol neu Godau Ymarfer.
Telerau Cytundebol sy'n Gysylltiedig â'r Swydd	
Dyletswyddau a chyfrifoldebau	
<ol style="list-style-type: none"> 1. Cynorthwyo i weithredu Cynllun blynyddol y Gwasanaeth ar gyfer Gwasanaeth Iechyd yr Amgylchedd gan gynnwys monitro perfformiad a chyflawniadau. 2. Rheoli aelodau'r tîm i alluogi cyflawni'r camau gweithredu a'r targedau a osodir yng Nghynllun blynyddol y Gwasanaeth. 3. Sicrhau bod aelodau'r tîm yn cadw at holl bolisiâu, mentrau a gweithdrefnau perthnasol y Cyngor mewn cysylltiad â chyflawni eu gweithgarwch gwaith wrth gyflenwi gwasanaethau. 4. Rheoli gwaith ymchwilio tîm y gwasanaeth ac adrodd i Reolwr Iechyd yr Amgylchedd y materion hynny sydd angen ymyrraeth ffurfiol bellach. 	

5. Mewn ymgynghoriad â Rheolwr Iechyd yr Amgylchedd, i weithredu fel Swyddog Cyswllt ar gyfer system rhybuddio bwyd y Cyngor a cadw golwg ar Glefydau Trosglwyddadwy ac ymchwilio iddynt, gan gysylltu yn ôl yr angen â chynrychiolwyr o'r Asiantaeth Safonau Bwyd / Iechyd Cyhoeddus Cymru, Dwr Cymru ac unrhyw asiantaeth arall (cyhoeddus neu breifat) sy'n angenrheidiol i hwyluso'r broses o ymdrin â'r sefyllfa (neu'r digwyddiad) yn effeithiol.
6. Gweithredu fel swyddog awdurdodedig y Cyngor ac arfer unrhyw awdurdod dirprwyedig yn y fath fodd fel nad yw buddiannau'r cyngor yn cael eu peryglu.
7. Cynnal arolygiadau, ymchwiliadau ac arolygon yn unol â pholisïau, gweithdrefnau a rhaglenni arolygu meysydd Gwasanaeth.
8. Dehongli a gorfodi'r darpariaethau statudol perthnasol sy'n ymwneud â'r gweithgarwch sy'n cael ei gynnal mewn adeiladau yn y Sir, gan roi sylw i gyfraith achosion, canllawiau priodol, codau ymarfer, canllawiau diwydiant, ac ati.
9. Cychwyn camau gorfodi priodol i sicrhau cydymffurfiaid â'r gofynion statudol perthnasol. Cynnwys casglu a choladu tystiolaeth yn unol â Deddf yr Heddlu a Thystiolaeth Droseddol i'w defnyddio mewn achos Llys a gwrandawiadau Tribiwnlys ac ati. Cael a gweithredu gwarantau yn ôl yr angen.
10. Ymchwilio i achosion cymhleth o fynd yn groes i ddeddfwriaeth a pharatoi tystiolaeth a deunydd arall ar gyfer cychwyn achos cyfreithiol, gan gynnwys cyflwyno hysbysiadau statudol, a rhoi tystiolaeth yn y llys, ymholiadau cyhoeddus a thribiwnlysoedd fel y bo'n briodol.
11. Ymateb i bob cwyn ac ymholiad mewn modd proffesiynol, gan ddod â materion i gasgliad cyflym a boddhaol. Cynnal cofnodion clir, ffeithiol a pherthnasol fel y bo'n briodol. Sicrhau bod yr holl systemau cofnodi a gynhyrchir gan y Gwasanaeth yn cael eu cynnal a'u cadw'n briodol.
12. Ymgymryd â gweithgarwch cynghori, cydymffurfio a gorfodi mewn perthynas â:
 - a) Lleihau niwsans statudol sy'n deillio o safleoedd domestig a masnachol neu sy'n gysylltiedig â nhw.
 - b) Gweithredu camau gorfodi o ran rheolaeth amgylcheddol o ddarpariaethau statudol a mesurau monitro mewn perthynas â dŵr, tir ac aer.
13. Meddu, datblygu a chynnal gwybodaeth arbenigol a manwl o'r prif feysydd gwaith a gwmpesir gan y swydd; gan gynnwys cael y wybodaeth ddiweddaraf am y ddeddfwriaeth gyfredol, arferion gorau a pholisïau'r Cyngor a'r Gwasanaeth. Rhoi cyngor, arweiniad ac arbenigedd ar bob lefel i ddefnyddwyr y gwasanaeth.
14. Rhoi cyngor arbenigol i Bwyllgorau Cynllunio a Thrwyddedu mewn perthynas ag addasrwydd cynigion datblygu a cheisiadau trwyddedu yn ôl yr angen.

15. Paratoi adroddiadau i amrywiol Bwyllgorau gan gynnwys y Cabinet a'r Cyngor gan gynnwys cyflwyno'r adroddiadau hyn lle bo angen.
16. Cynorthwyo gyda thynnu data o amrywiol gronfeydd data a'i ddadansoddi i'w gynnwys mewn ffurflenni statudol blynyddol, dangosyddion perfformiad ac ati.
17. Coladu ac asesu gwybodaeth mewn perthynas â Deddf Rhyddid Gwybodaeth 2000, Rheoliadau Gwybodaeth Amgylcheddol 2004 a Rheoliadau Diogelu Data Cyffredinol 2018 mewn digon o amser i fodloni dyddiadau cau statudol.
18. Darparu cefnogaeth a chymorth arbenigol i Reolwr Corfforaethol Diogelu'r Cyhoedd, Rheolwr Iechyd yr Amgylchedd ac Uwch Swyddogion Iechyd yr Amgylchedd yn ôl yr angen.
19. Cymryd rhan mewn gweithgareddau hyfforddi adrannol a'u harwain a mynychu digwyddiadau hyfforddi i sicrhau bod datblygiad proffesiynol a phersonol parhaus yn cael ei gyflawni.
20. Paratoi, cynorthwyo ac ymgymryd â gwaith hyrwyddo a digwyddiadau hyfforddi, gan gynnwys darlithoedd a chyflwyniadau ar bwnc sy'n gysylltiedig â'r swydd i staff mewnol a rhanddeiliaid allanol.
21. Rhoi gwybod i'r swyddog diogelu priodol am unrhyw bryderon diogelu yn ddi-oed.
22. Cyflawni unrhyw ddyletswyddau eraill a allai fod yn berthnasol mewn perthynas â swydd o'r natur hon.

Cyffredinol

Disgwylir i ddeiliad y swydd:

1. Disgwylir i weithio y tu allan i oriau swyddfa arferol o bryd i'w gilydd er mwyn sicrhau y cyflawnir cyfrifoldebau'r Awdurdod yn effeithiol ac er mwyn darparu'r lefel gwasanaeth priodol i gwsmeriaid.
2. Bod mewn lleoliad swyddfa y cytunwyd arno ond efallai y bydd gofyn gweithio mewn swyddfeydd eraill yn y Sir.
3. Bod yn gyfrifol am ofynion iechyd a diogelwch y gwasanaeth a chynnal ymwybyddiaeth lawn ohonynt. I fod yn gyfrifol am eich diogelwch eich hun a pheidio â pheryglu diogelwch cydweithwyr, eich staff ac eraill yn y gweithlu, na'r cyhoedd yn gyffredinol, wrth gyflawni dyletswyddau swyddogol.
4. Gweithio mewn rhannau eraill o'r Gwasanaeth yn ôl anghenion y gwasanaeth.

Manyleb Person

Gofynnol					
Cymwysterau Academaidd / Proffesiynol / Technegol / Galwedigaethol	Gradd BSc (Anrhydedd) mewn lechyd yr Amgylchedd neu gymhwyster cyfatebol				
Sgiliau Ieithyddol Cymraeg	<table border="1"> <tr> <td>Gwranddo/Siarad: Lefel 4</td> <td rowspan="3">Rhaid cwrdd a'r sgiliau ieithyddol Cymraeg a nodwyd o fewn dwy flynedd i benodiad >></td> </tr> <tr> <td>Darllen: Lefel 3</td> </tr> <tr> <td>Ysgrifennu: Lefel 3</td> </tr> </table>	Gwranddo/Siarad: Lefel 4	Rhaid cwrdd a'r sgiliau ieithyddol Cymraeg a nodwyd o fewn dwy flynedd i benodiad >>	Darllen: Lefel 3	Ysgrifennu: Lefel 3
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Ysgrifennu: Lefel 3					
Sgiliau Ieithyddol Saesneg	<table border="1"> <tr> <td>Gwranddo/Siarad: Lefel 5</td> <td rowspan="3">Rhaid cwrdd a'r sgiliau ieithyddol Saesneg a nodwyd ar apwyntiad</td> </tr> <tr> <td>Darllen: Lefel 5</td> </tr> <tr> <td>Ysgrifennu: Lefel 5</td> </tr> </table>	Gwranddo/Siarad: Lefel 5	Rhaid cwrdd a'r sgiliau ieithyddol Saesneg a nodwyd ar apwyntiad	Darllen: Lefel 5	Ysgrifennu: Lefel 5
Gwranddo/Siarad: Lefel 5	Rhaid cwrdd a'r sgiliau ieithyddol Saesneg a nodwyd ar apwyntiad				
Darllen: Lefel 5					
Ysgrifennu: Lefel 5					
Sgiliau Ymarferol / Personol	<ul style="list-style-type: none"> • Yn gallu adeiladu perthnasoedd gwaith effeithiol o fewn a thu allan i faes gwasanaeth y gwaith. • Yn gallu i reoli ac ysgogi timau a chydweithwyr i gyrraedd targedau a drafodwyd. • Yn gallu i gymhwyso sgiliau dadansoddi i ystod o broblemau ymarferol. • Ymrwymiad i weithredu polisiau, nodau ac amcanion y Cyngor. • Ymrwymiad cryf i ddarparu gwasanaeth i'r cyhoedd. • Sgiliau TG da, gan gynnwys Word, Excel a PowerPoint gyda'r gallu i ddysgu pecynnau newydd yn gyflym yn ôl yr angen. • Ymrwymiad i ddatblygu safonau ansawdd. • Ymrwymiad i foddhad cwsmeriaid. • Yn gallu i weithio ar eich pen eich hun ac fel rhan o dîm. • Yn gallu i gadw gwybodaeth gyfrinachol. • Yn gallu gorfodi safonau cyfreithiol mewn modd pendant ond ystyriol. • Yn gallu gyrru gyda mynediad at gar at ddibenion busnes. 				
Profiad Hanfodol	<ul style="list-style-type: none"> • Ieaf 5 mlynedd o brofiad o gyflenwi gwasanaethau cyhoeddus gydag o leiaf 2 flynedd o brofiad yn gweithio mewn amgylchedd rheoleiddio. • Profiad perthnasol o orfodi o ran lechyd yr Amgylchedd. • Profiad o gynnal ymchwiliadau troseddol. 				
Hyfforddiant/addysg y mae'n ofynnol eu cyflawni/mynd ati i'w cyflawni ar gyfer y swydd	<p>Bydd yn ofynnol i ddeiliad y swydd ymgymryd â neu ddal o leiaf un o'r cymwysterau canlynol fel y cytunwyd gan Reolwr lechyd yr Amgylchedd:</p> <ul style="list-style-type: none"> • Iechyd a Lles Anifeiliaid – Archwilio, trwyddedu a gorfodi (cwrw 5 diwrnod) neu debyg <ul style="list-style-type: none"> ○ Cymhwyster Proffesiynol Iechyd a Lles Anifeiliaid CTSI, Arolygu, trwyddedu a gorfodi (cwrw 5 diwrnod) neu gyfwerth. 				

	<ul style="list-style-type: none"> ○ Cymhwyster City & Guilds wrth Arolygu Gweithgareddau sydd angen trwydded sy'n cynnwys Anifeiliaid. • Hyfforddiant rheoli, naill ai cymhwyster cydnabyddedig neu hyfforddiant penodol arall. • ennill y Dystysgrif Gyffredin neu Uwch mewn Arolygu Safle Bwyd o fewn 2 flynedd. • ennill un neu fwy o'r cymwysterau sylfaenol swyddogol mewn perthynas â Safonau Bwyd fel y nodir yn y Cod Ymarfer Cyfraith Bwyd o fewn 2 flynedd. • ennill un neu fwy o'r cymwysterau sylfaenol swyddogol mewn perthynas â Bwyd Anifeiliaid fel y nodir yn y Cod Ymarfer Cyfraith Bwyd Anifeiliaid o fewn 2 flynedd. • ennill Tystysgrif Cymhwysedd mewn Rheoli Sŵn Amgylcheddol neu Ddiploma mewn Acwsteg o fewn 2 flynedd. • ennill Tystysgrif Cymhwysedd wrth weithredu'r Rheoliadau Cyflenwad Dŵr Preifat cyfredol o fewn 2 flynedd. • Rheoli Ansawdd yr Aer o fewn 2 flynedd. • Cyflwyniad i Reoliadau Trwyddedu Amgylcheddol (3 diwrnod) – a chwrs arall 2 X cwrs 1 diwrnod o'r rhestr isod neu gwrs tebyg a gymeradwywyd gan y Rheolwr lechyd Amgylcheddol o fewn 2 flynedd e.e. <ul style="list-style-type: none"> ➤ Uwch Reoliadau Trwyddedu Amgylcheddol, gan gynnwys A2, Cyfarwyddeb Llosgi Gwastraff & Cyfarwyddeb Allyriadau Toddyddion ➤ Monitro ar gyfer Rheoliadau Trwyddedu Amgylcheddol ➤ Ysgrifennu Gwell Trwyddedau ➤ Technegau Archwilio ➤ Gweithio gyda Nodiadau Toddyddion ➤ Archwilio Gosodiadau Sychlanhau ➤ Dilysu Data o waith Monitro Stac Gollyngiadau Rheoleiddiol Parhaus a chyfnodol • Cynnal sgiliau cymhwysedd proffesiynol fel rhan o raglen barhaus o Ddatblygiad Proffesiynol Parhaus.
Dymunol	
Cymwysterau / Hyfforddiant	<p>Anogir deiliad y swydd i gyflawni'r cymwysterau canlynol fel y cytunwyd gan Reolwr lechyd yr Amgylchedd:</p> <ul style="list-style-type: none"> • ennill y Dystysgrif Gyffredin neu Uwch mewn Arolygu Safle Bwyd. • ennill un neu fwy o'r cymwysterau sylfaenol swyddogol mewn perthynas â Safonau Bwyd fel y nodir yn y Cod Ymarfer Cyfraith Bwyd.

	<ul style="list-style-type: none"> • ennill un neu fwy o'r cymwysterau sylfaenol swyddogol mewn perthynas â Bwyd Anifeiliaid fel y nodir yn y Cod Ymarfer Cyfraith Bwyd Anifeiliaid. • ennill Tystysgrif Cymhwysedd mewn Rheoli Sŵn Amgylcheddol neu Ddiploma mewn Acwsteg. • ennill Tystysgrif Cymhwysedd wrth weithredu'r Rheoliadau Cyflenwad Dŵr Preifat cyfredol. • Rheoli Ansawdd yr Aer o fewn 2 flynedd • lechyd a Lles Anifeiliaid – Archwilio, trwyddedu a gorfodaeth (cwrs 5 diwrnod) neu debyg o fewn 2 flynedd. • Cyflwyniad i Reoliadau Trwyddedu Amgylcheddol (3 diwrnod) – a chwrs arall 2 X cwrs 1 diwrnod o'r rhestr isod neu gwrs tebyg a gymeradwywyd gan y Rheolwr lechyd Amgylcheddol o fewn 2 flynedd e.e. <ul style="list-style-type: none"> ➤ Uwch Reoliadau Trwyddedu Amgylcheddol, gan gynnwys A2, Cyfarwydeb Llosgi Gwastraff & Cyfarwydeb Allyriadau Toddyddion ➤ Monitro ar gyfer Rheoliadau Trwyddedu Amgylcheddol ➤ Ysgrifennu Gwell Trwyddedau ➤ Technegau Archwilio ➤ Gweithio gyda Nodiadau Toddyddion ➤ Archwilio Gosodiadau Sychlanhau ➤ Dilysu Data o waith Monitro Stac Gollyngiadau Rheoleiddiol Parhaus a chyfnodol
Sgiliau Ymarferol / Personol	

Job Description

Post Name	Senior Environmental Health Officer
Service	Policy, Performance and Public Protection
Grade	12
Spinal Point/s	35 - 37
Salary	£44,711 - £46,731
Job Purpose	<p>To be responsible and accountable for the enforcement, control, development and maintenance of Environmental Health and Public Protection standards throughout Ceredigion, acting as an authorised officer of the Council.</p> <p>To undertake the full range of professional and specialist duties of an Environmental Health Officer and to ensure the efficient and effective discharge of the Council's duties, policies, procedures and practices.</p> <p>To be responsible for the operational delivery of the Food, Health and Safety, Animal Health and Communicable Diseases services and the day to day management of the staff engaged in those services.</p>
Location	Canolfan Rheidiol, Aberystwyth
Hours of Work	37 hours per week
Type of Contract	Full Time
Contract Duration	Permanent
Line Managers Job Title	Environmental Health Manager
Supervisory/Managerial Responsibilities	Officers involved in delivering the Environmental Health service.
Accountability	There is a continuous requirement for the post-holder to work on his/her own initiative although support and guidance can always be obtained from the line manager and other Environmental Health Officers as well as from legislation, local and national guidelines or Codes of Practice.
Contractual Terms Associated with the Post	
Duties and Responsibilities	
<ol style="list-style-type: none"> 1. To assist in the implementation of the annual Service Plan for the Environmental Health Service including the monitoring of performance and achievements. 2. To manage the team members to enable the actions and targets set in the annual Service Plan to be achieved. 3. To ensure that all relevant Council policies, initiatives and procedures are observed and adhered to by members of the team in connection with the execution of their work activities during the delivery of services. 	

4. To manage the service team's investigative work and report to the Environmental Health Manager those matters that require further formal intervention.
5. In consultation with the Environmental Health Manager, to act as a Liaison Officer for the Council's food alert system and Communicable Disease surveillance and investigation, liaising as necessary with representatives from the Food Standards Agency/ Public Health Wales, Dwr Cymru and any other agency (public or private) necessary to facilitate the effective handling of the situation (or incident).
6. To act as an authorised officer of the Council and exercise any delegated authority in such a manner that the interests of the council are not compromised.
7. Undertake inspections, investigations and surveys in accordance with the Service area policies, procedures and inspection programmes.
8. To interpret and enforce the relevant statutory provisions relating to the activities being carried out at premises in the County, having regard to case law, appropriate guidance, codes of practice, industry guides, etc.
9. Initiate appropriate enforcement action to secure compliance with the relevant statutory requirements. To include the collection and collation of evidence in accordance with the Police and Criminal Evidence Act for use in Court proceedings and Tribunal hearings etc. Obtain and execute warrants as required.
10. To investigate complex breaches of legislation and to prepare evidence and other material for the instigation of legal proceedings, including the service of statutory notices, and to give evidence in court, public enquiries and tribunals as appropriate.
11. Respond to all complaints and enquiries in a professional manner, bringing matters to a speedy and satisfactory conclusion. Maintain clear, factual and relevant records as appropriate. Ensure that all recording systems generated by the Service are appropriately maintained.
12. To undertake advisory, compliance and enforcement activities in relation to:
 - a) The abatement of statutory nuisances arising from, or associated with domestic and commercial premises.
 - b) Implementing environmental control enforcement of statutory provisions and monitoring measures in relation to water, land and air.
13. Possess, develop and maintain specialist and in-depth knowledge of the major work areas covered by the post; including keeping up to date with current legislation, best practices and Council and Service policies. Provide advice, guidance and expertise at all levels to users of the service.
14. To provide specialist advice to Planning and Licensing Committees in respect of the suitability of development proposals and licensing applications as required.

15. The preparation of reports to various Committees including, Cabinet and Council including the presentation of these reports where necessary.
16. To assist with the extraction and analyses of data from various databases for inclusion in annual statutory returns, performance indicators etc.
17. To collate and assess information in relation to Freedom of Information Act 2000, Environmental Information Regulations 2004 and General Data Protection Regulations 2018 in sufficient time to meet statutory deadlines.
18. To provide support and specialist assistance to the Corporate Manager Public Protection, Environmental Health Manager and Senior Environmental Health Officers as required.
19. Participate in and lead on departmental training activities and attend training events to ensure that continued professional and personal development is achieved.
20. Prepare, assist and undertake promotional work and training events, including lectures and presentations on subject matter related to the post to both internal staff and external stakeholders.
21. To report without delay any safeguarding concerns to the appropriate safeguarding officer.
22. To carry out such other duties which may be relevant in relation to a post of this nature.

General

The post holder will be expected to:

1. Expected to occasionally work outside normal office hours in order to ensure the proper and effective discharge of the Authority's responsibilities and to provide the appropriate level of service delivery to customers.
2. Be based in an agreed office location but may be required to work at other offices within the County.
3. Be responsible for and maintain full awareness of the health and safety requirements of the service. To be responsible for own safety and not endanger that of colleagues, your staff and others within the workforce, or the public generally, when undertaking official duties.
4. Work in other sections of the Service should the needs of the service dictate.

Person Specification

Essential		
Academic / Professional / Technical / Vocational Qualifications	BSc (Hons) Degree in Environmental Health or equivalent qualification	
Welsh Linguistic Skills	Listening/Speaking: Level 4 Reading: Level 3 Writing Level 3	The Welsh linguistic skills noted must be attained within two years of appointment.
English Linguistic Skills	Listening/Speaking: Level 5 Reading: Level 5 Writing Level 5	The English linguistic skills noted are required on appointment
Practical and personal skills	<ul style="list-style-type: none"> Able to build effective working relationships within and outside the work service area. Ability to manage and motivate teams and colleagues to meet negotiated targets. Ability to apply analytical skills to a range of practical problems. A commitment to implementing the policies, aims and objectives of the Council. A strong commitment to providing a service to the public. Good IT skills, including Word, Excel and PowerPoint with the ability to quickly learn new packages as required. Commitment to developing quality standards. Commitment to customer satisfaction. Ability to work on your own and as part of a team. Ability to hold confidential information. Able to enforce legal standards in an assertive but tactful manner. Able to drive with access to car for business purposes. 	
Required Experience	<ul style="list-style-type: none"> At least 5 years' experience of public service provision with at least 2 years' experience working in a regulatory environment. Relevant Environmental Health enforcement experience. Experience in conducting criminal investigations. 	
Training/education required to be undertaken for the post/worked towards	<p>The post holder will be required to undertake or hold at least one of the following qualifications as agreed by the Environmental Health Manager :</p> <ul style="list-style-type: none"> Obtain the Ordinary or Higher Certificate in Food premises inspection within 2 years. obtain one or more of the official baseline qualifications in relation to Food Standards as specified in the Food Law Code of Practice within 2 years. 	

	<ul style="list-style-type: none"> • obtain one or more of the official baseline qualifications in relation to Animal Feed as specified in the Feed Law Code of Practice within 2 years. • obtain a Certificate of Competency in Environmental Noise Control or Diploma in Acoustics within 2 years. • obtain a Certificate of Competency in the application of the current Private Water Supply Regulations within 2 years. • Air Quality Management within 2 years. • Introduction to Environmental Permitting Regulations (3 day) and also another 2 X 1 day course from the list below or similar/equivalent as agreed by the Environmental Health Manager within 2 years e.g. <ul style="list-style-type: none"> ➤ Advanced Environmental Permitting Regulations, including A2, Waste Incineration Directive & Solvents Emission Directive ➤ Monitoring for Environmental Permitting Regulations ➤ Writing Better Permits ➤ Inspection Techniques ➤ Inspecting Dry Cleaning Installations ➤ Verification of Data from Continuous and Periodic Regulatory Stack Emission Monitoring <p>To maintain professional competency skills as part of a continuous CPD programme.</p>
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Desirable

Qualifications / Training	<p>The post holder will be encouraged to undertake the following qualifications as agreed by the Environmental Health Manager</p> <ul style="list-style-type: none"> • CTSI Animal Health and Welfare Professional Qualification, Inspection, licensing and enforcement (5 day course) or equivalent. • City & Guilds qualification in Inspecting Licensable Activities Involving Animals. • obtain the Ordinary or Higher Certificate in Food premises inspection. • obtain one or more of the official baseline qualifications in relation to Food Standards as specified in the Food Law Code of Practice. • obtain one or more of the official baseline qualifications in relation to Animal Feed as specified in the Feed Law Code of Practice. • obtain a Certificate of Competency in Environmental Noise Control or Diploma in Acoustics. • obtain a Certificate of Competency in the application of the current Private Water Supply Regulations. • Air Quality Management within 2 years.
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	<ul style="list-style-type: none"> • Animal Health & Welfare – Inspection, licensing and enforcement (5 day course) or equivalent within 2 years. • Introduction to Environmental Permitting Regulations (3 day) – and also another 2 X 1 day course from the list below or similar/equivalent as agreed by the Environmental Health Manager within 2 years e.g. <ul style="list-style-type: none"> ➤ Advanced Environmental Permitting Regulations, including A2, Waste Incineration Directive & Solvents Emission Directive ➤ Monitoring for Environmental Permitting Regulations ➤ Writing Better Permits ➤ Inspection Techniques ➤ Inspecting Dry Cleaning Installations ➤ Verification of Data from Continuous and Periodic Regulatory Stack Emission Monitoring. <p>Management qualifications and experience.</p>
Practical / Personal Skills	