

Disgrifiad Swydd

Teitl y Swydd	Cysylltwr Sebiannau Gofalwr
Gwasanaeth	Porth Cymorth Cynnar
Graddfa	7
Pwynt/iau Cyflog	12 - 16
Cyflog	£28,598 - £30,518 pro rata
Pwrpas y Swydd	<ul style="list-style-type: none"> • Datblygu, hyrwyddo a gweithredu model lleol ar gyfer darparu gwasanaeth anstatudol sy'n galluogi dinasyddion, gan gynnwys Gofalwyr di-dâl, i fwynhau bywydau mwy annibynnol yn eu cymunedau. • Mae Cysylltwyr Cymunedol yn cefnogi trigolion o bob oed yng Ngheredigion gan eu helpu i wneud cysylltiadau i gael gafael ar wybodaeth, cefnogaeth a chyfleoedd yn eu cymuned a all wella eu lles a chynnal eu hannibyniaeth. • Bydd y swydd hon yn canolbwyntio ar gynyddu'r gefnogaeth gan fusnesau lleol mewn perthynas â seibiannau gofalwyr. • Bydd deiliad y swydd yn gwneud hyn drwy ganolbwyntio ar dri maes allweddol; datblygu gwasanaethau yn y gymuned a chysylltiad busnesau â'r gwasanaethau hynny: <ol style="list-style-type: none"> 1. Datblygu a chydlynu cysylltiadau cymunedol effeithiol â busnesau lleol gyda'r nod o gyd-greu atebion cymunedol sy'n canolbwyntio ar yr unigolyn. Bydd y rhain yn: <ol style="list-style-type: none"> a. Hyrwyddo annibyniaeth a grymuso cefnogaeth drwy gynyddu dewis a rheolaeth b. gwella lles cymdeithasol ac emosiynol drwy leihau allgáu cymdeithasol, ynysu cymdeithasol ac unigrwydd 3. Cael sgwrs am yr hyn sy'n bwysig (gan ddefnyddio methodoleg Arwyddion Diogelwch) gydag unigolion a theuluoedd, gan chwilio am opsiynau amgen i ymyrraeth statudol; tynnu sylw at fanteision gwasanaethau yn eu cymuned lleol.
Lleoliad Gwaith Cytundebol	Penmorfa, Abereron
Oriau Gwaith	18.5
Math o Gytundeb	Rhan-amser
Hyd y Cytundeb	Cyfnod Penodedig
Teitl swydd y Rheolwr Llinell	Cydlynnydd Datblygu Gofalwyr a'r Gymuned

Cyfrifoldebau Goruchwylio / Rheoli	Dim
Atebolrwydd	Dim
Telerau Cytundebol sy'n Gysylltiedig â'r Swydd	Dim

Dyletswyddau a chyfrifoldebau

Prif gyfrifoldebau:

Gweithio gydag unigolion a theuluoedd : Rhoi cyngor, arweiniad a gwybodaeth

- Gweithio gyda rhanddeiliaid allweddol y Cyngor a'r gymuned, gyda busnesau a phartneriaid allweddol yn y Gwasanaethau Statudol a'r 3ydd sector i ymateb i ymholiadau a materion eang a chymhleth, er mwyn:
 - darparu gwybodaeth, cyngor a chymorth dwyieithog a chyfredol i drigolion o bob oed; ymateb i'w hymholiadau a'u pryderon a sicrhau bod ganddynt fynediad at y wybodaeth ddiweddaraf am wasanaethau lleol.
 - Defnyddio cyfuniad o gymorth wyneb yn wyneb ac ar-lein i ddarparu atebion a chanlyniadau effeithiol i unigolion a theuluoedd er mwyn cynyddu eu gwytnwch eu hunain a gwytnwch y cymunedau ledled y sir.
 - gweithredu gweithdrefnau cytûn ar gyfer cyfeirio i sefydliadau'r trydydd sector a gwasanaethau eraill (gan gynnwys gwasanaethau eraill yr Awdurdod Lleol), gan sicrhau bod prosesau a llwybrau o'r fath yn hygyrch ac yn briodol.
- Cefnogi'r gwaith o ddarparu gwasanaethau i unigolion a theuluoedd sydd angen cymorth gan sicrhau bod atgyfeiriadau priodol yn cael eu gwneud neu fod asesiadau i wasanaethau eraill yn cael eu derbyn neu eu cynnal. Gall hyn olygu rheoli sefyllfaoedd cymhleth a heriol.
- Cefnogi busnesau a grwpiau i chwilio am grantiau a chyfleoedd ariannu eraill a gwneud cais amdanynt i ddiwallu anghenion yr unigolyn a'u cymunedau.
- Sicrhau bod unigolion a theuluoedd yn gwybod pa wybodaeth, cyngor a chymorth sydd ar gael iddynt a sut i gael mynediad atynt, ar bob plattform gwybodaeth.

Gweithio gyda darparwyr cymunedol gan gynnwys busnesau micro a mentrau cymdeithasol i ddatblygu gwytnwch mewn cymunedau

- Arwain a chydlynu'r gwaith o ddatblygu cysylltiadau cymunedol yng Ngheredigion. Hyrwyddo a gwella gwytnwch a lles a chynyddu sylfaen asedau'r cymunedau, a hynny drwy:
 - Weithio ar y cyd â busnesau Ceredigion i sicrhau ymateb ystyriol a chynhwysfawr i gefnogi unigolion, eu teuluoedd a'u gofalgwyr mewn perthynas â seibiannau gofalgwyr.
 - hwyluso a darparu hyfforddiant, gweithdai a gweithgareddau i fusnesau a phartneriaid eraill.
 - Annog a chefnogi busnesau a grwpiau lleol perthnasol i lanlwytho a chynnal y wybodaeth ddiweddaraf a pherthnasol am wasanaethau lleol ar bob plattform lleol a hyrwyddo adnoddau gwybodaeth ar-lein ymhlith aelodau'r gymuned, grwpiau gwirfoddol a chymunedol, gweithwyr proffesiynol a phartneriaid.

- Y gallu i weithio, cefnogi a chynghori busnesau, grwpiau cymunedol ac unigolion i wneud cais llwyddiannus am gyllid allanol ar gyfer prosiectau cymunedol.
- Cyfrannu at ddatblygu asesiad o anghenion y boblogaeth a chyflawni'r nodau llesiant a nodir yng Nghynllun Llesiant Ceredigion drwy helpu i fapio asedau lleol a datblygu dealltwriaeth drylwyr o anghenion pobl a chymunedau lleol.
- Ymgymryd â phroffilio cymunedol a dod o hyd i atebion wedi'u seilio ar dystiolaeth i ystod amrywiol o broblemau, a bod yn atebol am benderfyniadau a wneir.
- Creu cysylltiadau cryf â Chanolfannau Llesiant gan hyrwyddo'r gwasanaethau y maent yn eu darparu i'w cymunedau a chefnogi unigolion a theuluoedd i gael mynediad atynt.
- Adolygu'r dulliau cyfathrebu presennol gyda staff i sicrhau bod y rhain yn effeithiol ac yn annog adborth dwy ffordd.
- Hyrwyddo diwylliant o gyfathrebu mewnol ac allanol cryf fel bod y gwasanaethau rydym yn eu datblygu yn cael eu darparu mewn cydweithrediad â thrigolion, rhanddeiliaid a staff.
- Cynorthwyo'r Rheolwr Corfforaethol i gynnal cyswllt effeithiol ag Uwch Reolwyr, a lle bo'n briodol, darparu gwybodaeth a chyngor cynhwysfawr fel bod materion angenrheidiol yn cael eu cyfeirio at Uwch Reolwyr neu Aelodau Etholedig i benderfynu yn eu cylch yn brydlon.

Cyfrifoldebau Cyffredinol

- Rheoli llwyth gwaith eich hun yn effeithiol, gweithio'n annibynnol ac fel rhan o dîm wrth ymateb yn briodol ac yn amserol i atgyfeiriadau. Hefyd sicrhau bod gwasanaeth o ansawdd yn cael ei ddarparu gan sicrhau bod trigolion yn cael y cymorth iawn ar yr adeg iawn.
- Sicrhau bod y model Arwyddion Diogelwch yn cael ei weithredu ar draws y gwasanaeth.
- Cefnogi amcanion tîm y Gwasanaeth Gofalwyr a Chymuned, gan alluogi'r tîm i gyfrannu at amcanion strategol a gweithredol cynlluniau busnes Porth Cymorth Cynnar.
- Cefnogi'r gwaith o gynnal a chadw cofnodion cyfrinachol a chywir ar holl systemau'r awdurdod lleol.
- Cydymffurfio â'r holl ddeddfwriaeth, polisiâu a gweithdrefnau perthnasol i fodloni'r gofynion statudol ac ansawdd, gan gynnwys y rhai sy'n ymwneud â'r Rheoliadau Cyffredinol ar Ddiogelu Data.
- Cydymffurfio â'r holl ddeddfwriaeth gyfredol sy'n ymwneud â Diogelu, lechyd a Diogelwch, a gweithio ar eich pen eich hun. Bydd hyn yn cynnwys cynnal asesiadau risg, rheoli risgiau gan gynnwys lleihau neu liniaru unrhyw beryglon i chi fel gweithiwr, i unigolion ac i'r teuluoedd rydych chi'n gweithio gyda nhw, a grwpiau a chymunedau.
- Hyrwyddo a chynrychioli'r awdurdod lleol ar grwpiau lleol, rhanbarthol a chenedlaethol yn ôl yr angen.
- Ymgymryd ag unrhyw ddyletswyddau eraill sy'n gymesur â lefel a disgwyliad y swydd.

Manyleb y Person

Gofynion Hanfodol	
<p>Cymwysterau Academaidd / Proffesiynol / Technegol / Galwedigaethol</p>	<ul style="list-style-type: none"> • Addysg hyd at lefel gradd mewn pwnc perthnasol neu gymhwyster cyfatebol Lefel 4 mewn maes cysylltiedig Neu • Y gallu i ddangos cymhwysedd ac o leiaf tair blynedd o brofiad o weithio mewn Gofal Cymdeithasol neu Waith Cymunedol – Hanfodol
<p>Sgiliau Ieithyddol Cymraeg:</p>	<p>Bydd angen y sgiliau ieithyddol canlynol o fewn 2 flynedd i'r penodiad.</p> <p>Gwranddo a Siarad</p> <p>Lefel 4: Medru cyfrannu'n effeithiol mewn cyfarfodydd mewnol ac allanol yng nghyd-destun y pwnc gwaith. Medru deall gwahaniaethau cywair a thafodiaith. Medru dadlau o blaid ac yn erbyn achos penodol. Medru cadeirio cyfarfodydd ac ateb cwestiynau o'r Gadair yn hyderus. Medru rhoi cyflwyniadau yn rhugl ac yn hyderus yng nghyd-destun y pwnc gwaith.</p> <p>Sgiliau Darllen</p> <p>Lefel 3: Gallu deall y rhan fwyaf o adroddiadau, dogfennau a gohebiaeth y mae'n debygol o ddod ar eu traws yn ystod y gwaith.</p> <p>Sgiliau Ysgrifennu</p> <p>Lefel 3: Medru llunio negeseuon ac adroddiadau anffurfiol at ddefnydd mewnol.</p>
<p>Sgiliau Ieithyddol Saesneg:</p>	<p>Rhaid i chi feddu ar y sgiliau ieithyddol canlynol pan fyddwch chi'n dechrau'r swydd.</p> <p>Gwranddo a Siarad</p> <p>Lefel 5: Medru cyfrannu'n rhugl a hyderus yng nghyswllt pob agwedd ar y gwaith beunyddiol, gan gynnwys trafod a chynghori ar faterion technegol, arbenigol neu sensitif.</p> <p>Sgiliau Darllen</p> <p>Lefel 5: Gallu deall adroddiadau, dogfennau ac erthyglau y mae'n debygol o ddod ar eu traws yn ystod y gwaith, gan gynnwys cysyniadau cymhleth wedi'u mynegi yn nhermau astrus.</p> <p>Sgiliau Ysgrifennu</p> <p>Lefel 5: Medru llunio gohebiaeth fusnes, adroddiadau byr, negeseuon e-bost a llenyddiaeth hysbysrwydd i safon dderbyniol gyda chymorth cymhorthion iaith. Medru llunio nodiadau manwl tra'n cymryd rhan lawn mewn cyfarfod.</p>

<p>Sgiliau Ymarferol / Personol</p>	<ul style="list-style-type: none"> • Dealltwriaeth dda o ddeddfwriaeth a rheoleiddio ynghylch gofal cymdeithasol Plant ac Oedolion, yn enwedig Gofalwyr di-dâl. • Dealltwriaeth o bwysigrwydd adeiladu gwytnwch mewn unigolion a chymunedau. • Gwybodaeth gyfoes o'r ddeddfwriaeth sy'n sail i hawliau gofalwyr a'r hawl i seibiant gofalwyr yng Nghymru. • Dealltwriaeth dda o'r holl faterion perthnasol sy'n effeithio ar bobl yn y model gydol oes, gan gynnwys cyflyrau iechyd corfforol a meddyliol a'u heffaith ar gysylltedd cymdeithasol. • Ymrwymiad i ffyrdd corfforaethol o weithio ar draws y model Llesiant Gydol Oes. • Dealltwriaeth dda o'r holl godau ymddygiad perthnasol a chodau ymarfer proffesiynol, polisïau a gweithdrefnau, a chydymffurfio â nhw. • Dangos dealltwriaeth o rôl gwasanaethau ataliol yn agenda ehangach iechyd a gofal cymdeithasol, ac o fewn Porth Cymorth Cynnar • Ymrwymiad i ddatblygu partneriaeth a chydweithio gyda sefydliadau eraill, gan gynnwys y sector preifat. • Y gallu i resymu a datrys materion mewn modd dadansoddol a gyda phwyslais ar ddatrysiadau. • Y gallu i nodi, gwerthuso a blaenoriaethu anghenion unigolion a chymunedau ac i wneud argymhellion ynghylch neilltuo adnoddau. • Y gallu i reoli amser yn effeithiol, a threfnu a blaenoriaethu llwyth gwaith o fewn terfynau amser. • Sgiliau digidol/TG da a sgiliau cyfathrebu rhagorol, yn ysgrifenedig ac ar lafar. • Ymrwymiad i ddatblygu partneriaeth a chydweithio gyda sefydliadau eraill, yn enwedig y sectorau preifat a gwirfoddol. • Ymrwymiad clir i gynnal egwyddorion cydraddoldeb ac amrywiaeth. • Trwydded yrru lawn y DU, neu'r gallu i deithio'n annibynnol, yn hyblyg ac ar fyr rybudd i ddiwallu anghenion y gwasanaeth. • Deall yr hyblygrwydd sydd ei angen yn y rôl oherwydd anghenion y gwasanaeth ac, o ganlyniad, bod y rôl yn gallu cynnwys gweithio gyda'r nos ac ar benwythnosau.
<p>Profiad Hanfodol</p>	<ul style="list-style-type: none"> • Profiad blaenorol o weithio ym maes gofal cymdeithasol, neu waith ieuenctid a chymunedol. • Profiad o weithio'n agos gydag ystod o weithwyr proffesiynol a rhanddeiliaid allweddol, gan gynnwys busnesau, wrth drafod ac eirioli ar ran pobl fregus i sicrhau canlyniadau.

	<ul style="list-style-type: none"> • Profiad neu wybodaeth ynghylch amddiffyn plant a gweithdrefnau diogelu oedolion. • Profiad o weithio gyda phobl fregus o wahanol gefndiroedd ac anghenion gan gynnwys Plant, Teuluoedd, Pobl Hŷn, Gofalwyr ac ati. • Profiad a gwybodaeth ynghylch datblygu a hyrwyddo cyfryngau cymdeithasol a gwefannau.
Hyfforddiant/addysg y mae'n ofynnol eu cyflawni/mynd ati i'w cyflawni ar gyfer y swydd	

Gofynion Dymunol	
Cymwysterau / Hyfforddiant	<ul style="list-style-type: none"> • Diploma Lefel 4 mewn Datblygu Cymunedol • Cymhwyster Gwaith Cymdeithasol • Cymwys fel Presgripsiynwr Cymdeithasol • NVQ Lefel 4 Cyngor ac Arweiniad
Sgiliau Ymarferol / Personol	<ul style="list-style-type: none"> • Dealltwriaeth dda o fodel Arwyddion Diogelwch a sut mae'n cael ei ddefnyddio'n ymarferol. • Ymwybyddiaeth a gwybodaeth ragorol o'r gwahanol wasanaethau, adrannau ac asiantaethau sy'n cefnogi pobl yng Ngheredigion. • Dealltwriaeth o ddull seiliedig-ar-asedau o ddatblygu cymunedol a phrofiad o'i roi ar waith.

Job Description

Post Name	Carers Breaks Connector
Service	Porth Cymorth Cynnar
Grade	7
Spinal Point/s	12 - 16
Salary	£28,598 - £30,518 pro rata
Job Purpose	<ul style="list-style-type: none"> • To develop, promote and implement a localised, non-statutory service provision model that enables citizens including unpaid Carers to enjoy more independent lives in their communities. • Community Connectors support residents of all ages in Ceredigion, helping them to make connections to access information, support and opportunities in their community that can improve their wellbeing and maintain their independence. • This Post will focus on growing the support from local businesses in relation to carer's breaks. • The Post holder will do this through a focus on three key areas; the development of community based services and the connection of businesses to those services: <ol style="list-style-type: none"> 1. Developing and coordinating effective community links with local business with an aim to co-produce community-based, person centred solutions that will: 2. Enable Carers to have a break from their caring role in innovative and creative ways which are sustainable into the future. <ol style="list-style-type: none"> a) promote independence and support empowerment by increasing choice and control. b) improve social and emotional wellbeing by reducing social exclusion, social isolation and loneliness. 3. Having a conversation about what matters (using Signs of Safety methodology) with individuals and families, seeking alternative options to statutory intervention, highlighting benefits of services in their local community.
Contractual Work Location/Base	Penmorfa, Aberaeron
Hours of Work	18.5
Type of Contract	Part-time
Contract Duration	Fixed Term
Line Managers Job Title	Carers and Community Support Co-Ordinator
Supervisory/Managerial Responsibilities	None

Accountability	None
Contractual Terms Associated with the Post	None

Duties and Responsibilities

Principal Responsibilities:

Working with Individuals and Families: Information Advice and Guidance

- Work with key Council & community stakeholders, businesses and key partners in Statutory Services and the 3rd sector to respond to enquiries covering a wide and often complex range of issues to:
 - deliver a wide range of up to date, bilingual Information, Advice and Assistance to residents of all ages; responding to their enquires and concerns and ensuring they have access to up to date information on local services.
 - deploy a blend of in-person and online support to provide effective solutions and outcomes for individuals and families to increase their own resilience and that of the communities across the county.
 - implement agreed procedures for signposting or referring to third sector organisations and other services (including other LA services), ensuring that such processes and pathways are accessible and appropriate.
- To support the delivery of services for individuals and families in need of support ensuring appropriate referrals are made and/or assessments to other services are accepted or undertaken. This may mean containing and managing complex and challenging situations.
- Support businesses and groups to seek out and apply for grants and other funding opportunities to meet both the needs of the individual and their communities.
- Ensuring individuals and families know what information, advice and assistance is available to them and how to access it, across all information platforms

Working with Community Providers Including Business micro and social enterprises in Developing Resilience in Communities

- To lead and co-ordinate development aspects of community connections in Ceredigion. To promote & improve resilience and wellbeing and to increase the asset base of those communities by:
 - working collaboratively with businesses in Ceredigion to ensure a considered and comprehensive response is made to support individuals, their families and carers in relation to carers breaks.
 - facilitating & delivering training, workshops & activities to/ businesses and other partners.
 - encouraging and supporting relevant businesses and local groups to upload and maintain up-to-date and relevant information about local services on all local platforms and promote the on-line information resources to community members, voluntary and community groups, professionals and partners.
- Ability to work with, support and advise businesses, community groups and individuals to successfully bid for external funding for community based projects.
- Contribute to the development of the population needs assessment and achievement of the well-being goals set out in the Ceredigion Wellbeing Plan by assisting in mapping

local assets and developing a thorough understanding of the needs of local people and communities.

- Undertake community profiling and find evidenced based solutions to a diverse range of problems and be accountable for decisions made.
- Forge strong links with Wellbeing Centres, promoting the services they provide to their communities and supporting individuals & families to access them.
- To review existing methods of communication with staff to ensure that these are effective and encourage two-way feedback.
- To promote a culture of strong internal and external communication so that the services we develop are delivered in collaboration with citizens, stakeholders and staff.
- To assist the Corporate Manager in maintaining effective liaison with Senior Managers, and where appropriate, provide comprehensive information and advice in order that necessary issues are referred to Senior Managers or Elected Members for decision in a timely manner.

General Responsibilities

- Effectively manage own workload, working independently and as part of a team in responding appropriately and in a timely way to referrals and to ensure delivery of a quality service ensuring citizens getting the right support at the right time.
- Ensure that the *Signs of Safety* model is implemented across the service.
- Support the Carers and Community Service team objectives, enabling the team to contribute to the strategic and operational objectives of the Porth Cymorth Cynnar business plans.
- Support the maintenance of up to date, confidential and accurate record keeping on all local authority systems.
- Adhere to all relevant legislation, policies, and procedures to meet statutory and quality requirements, including those relating to General Data Protection Regulations
- Comply with all current legislation relating to Safeguarding, Health and Safety and Lone working. This will involve undertaking risk assessments managing risks including looking at solutions to reduce or mitigate any dangers for yourself as a worker, individuals, and families you are with and the groups and communities within which you work.
- Promote and represent the local authority on local regional and national groups as and when required.
- To undertake any other duties commensurate with the level and expectation of the post.

Job Evaluation Post Ref

JD 1696

Person Specification

Essential Requirements	
Academic / Professional / Technical / Vocational Qualifications	<ul style="list-style-type: none"> • Educated to degree level in a relevant subject or equivalent Level 4 qualification in a related field Or • An ability to demonstrate competence of at least 3 years' experience of working in Social Care or Community Work - Essential
Welsh Linguistic Skills:	<p>The following linguistic skills will be required within 2 years of appointment.</p> <p>Listening & Speaking Level 4: Can contribute effectively to internal and external meetings in the context of the job area. Can understand differences in language and dialect. Can argue for or against a specific case. Can chair meetings and answer questions confidently from the Chair. Can give presentations fluently and confidently in the context of the job area.</p> <p>Reading Skills Level 3: Can understand most reports, documents and correspondence he/she is likely to encounter during his/her work.</p> <p>Writing Skills Level 3: Can write informal messages and reports for internal use.</p>
English Linguistic Skills:	<p>You must possess the following linguistic skills when you start the position.</p> <p>Listening & Speaking Level 5: Can contribute fluently and confidently in relation to all aspects of day-to-day work, including discussing and advising upon technical, specialist or sensitive matters.</p> <p>Reading Skills Level 5: Can understand reports, documents and articles he/she is likely to read during his/her work, including complicated concepts expressed in abstruse terms.</p> <p>Writing Skills Level 5: Can write business correspondence, short reports, e-mail messages and information literature to an acceptable standard with the assistance of language tools. Can write detailed notes in a meeting whilst contributing fully.</p>
Practical and personal skills	<ul style="list-style-type: none"> • A good understanding of legislation and regulation as it relates to Children and Adults social care, especially unpaid Carers. • Understanding of the importance of building resilience in individuals and communities • Up to date Knowledge of the legislation that underpins Carers rights and entitlements to Carers breaks in Wales.

	<ul style="list-style-type: none"> • A good understanding of all relevant issues affecting people in a through age model, including physical and mental health conditions and impacts on social connectivity. • A commitment to corporate ways of working across the Through Age and Wellbeing model. • A good understanding of, and compliance with, all relevant codes of conduct and codes of professional practice, policies and procedures. • Demonstrate an understanding of the role of preventative services in the wider health and social care agenda, and within Porth Cymorth Cynnar • Commitment to the development of partnership and collaborative working with other organisations, including the private sector. • The ability to reason and resolve issues in an analytical manner and with a solution based focus. • An Ability to identify, evaluate and prioritise the needs of individuals and communities and to make recommendations about the deployment of resources. • The ability to manage time effectively, arrange and prioritise workloads within deadlines. • High level of digital/IT skills and excellent communication skills, both written and verbal • Commitment to the development of partnership and collaborative working with other organisations, especially the private and voluntary sectors • Clear commitment to uphold the principles of equality and diversity. • Full UK Driver's Licence or the ability to travel independently, flexibly, and at short notice to meet service needs. • Understand the flexibility required in the role because of the needs of the service and that, as a result, the role may include evening and weekend working.
<p>Required Experience</p>	<ul style="list-style-type: none"> • Previous experience of working in social care, or youth and community work • Experience of working closely with a range of professionals and key stakeholders including businesses in negotiating and advocating on behalf of vulnerable people to ensure results. • Experience or knowledge of child protection and adult safeguarding procedures • Experience of working with vulnerable people from a range of backgrounds with differing needs which may include Children, Families , Older people, Carers etc.

	<ul style="list-style-type: none"> • Experience and knowledge of developing and promoting social media and websites
Training/education required to be undertaken for the post/worked towards	

Desirable Requirements	
Qualifications / Training	<ul style="list-style-type: none"> • Level 4 Diploma in Community Development • Social Work Qualification • Qualified as a Social Prescriber • NVQ Level 4 advice and Guidance
Practical / Personal Skills	<ul style="list-style-type: none"> • A good understanding of the Signs of Safety and how it is applied in practice. • An excellent awareness and knowledge of the various services, departments and agencies that support people in Ceredigion. • An understanding of asset based approach to community development and working knowledge of implementation methods.